



**DEPARTMENT OF THE ARMY**  
**U.S. ARMY INSTALLATION MANAGEMENT COMMAND-PACIFIC**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, POHAKULOA TRAINING AREA**  
**P. O. BOX 4607**  
**HILO, HAWAII 96720-0607**

AMIM-HIP-PE

19 Dec 2024

MEMORANDUM FOR All Personnel, Military, Civilians, Contractors, and Public Visitors to  
Pohakuloa Training Area

SUBJECT: Policy Memorandum for Hunting at Pohakuloa Training Area

1. References.

- a. Sikes Act Improvement Act of 1997 (16 USC 670a-o)
- b. Endangered Species Act of 1973 (16 USC 1531 et seq.)
- c. Archaeological Resources Protection Act 1979, as amended (16 USC 470aa-mm)
- d. Armed Forces, Military Reservations and Facilities: Hunting, Fishing, and Trapping (10 USC 2671)
- e. Gun Control Act of 1968, as amended (GCA68) (18 USC 921 et seq.)
- f. Lautenberg Amendment to GCA68, as amended (18 USC 922 et seq.)
- g. Department of Defense Instruction (DODI) 5525.17, Conservation Law Enforcement Program, 3 Aug 20
- h. Army Regulation (AR) 600-20 (Army Command Policy)
- i. AR 190-11 (Physical Security of Arms, Ammunition, and Explosives)
- j. AR 200-1 (Environmental Protection and Enhancement)
- k. AR 215-1, (Military Morale, Welfare, and Recreation Programs and Non-appropriated Fund Instrumentalities)
- l. Rules Regulating the Hunting of Wildlife on Public and Other Lands (HAR 13-121)
- m. Rules Regulating Game Bird Hunting, Field Trials, and Commercial Shooting Preserves (HAR 13-122)
- n. Rules Regulating Game Mammal Hunting (HAR 13-123)

2. Applicability.

This policy applies to all personnel, military, civilians, contractors, and/or public visitors that hunt or participates in hunts within the installation boundaries of the Pohakuloa Training Area (PTA), including the Keamuku Maneuver Area (KMA), see Encl 3, fig. 1. The U.S. Army Garrison, PTA (USAG-P), Policy Memorandum for Hunting at PTA, dated 15 July 2022, is no longer applicable and is updated by this policy version.

3. Policy.

a. This policy sets forth the requirements and procedures for hunting at the PTA, a federal military installation. All PTA hunters are required to comply with these hunting policy requirements and applicable federal, Hawaii (HI) Administrative Rules, and other agency (Department of Defense/Army) requirements, see para. 1. ref a-n. This policy also establishes punitive consequences for violators of these requirements. Military violators may be subject to administrative action and prosecution under the Uniform Code of Military Justice. Non-uniformed violators (civilians, contractors, public visitors) shall be subject to applicable disciplinary and/or administrative action, permit revocation, barring from the installation, and/or prosecution under applicable federal and/or state laws. It is your responsibility to comply and remained informed of all PTA Hunting Policy requirements and changes.

b. The Garrison Commander (GC) is the authority and decision maker responsible for all training, operations, and installation management programs at PTA, including its Hunting Program. The PTA Hunting Program supports recreational hunting through sustainable game and ecosystem management that is consistent with applicable federal, state, and other requirements and management objectives. Through the PTA Hunting Program and the re-issuance of this updated hunting policy, the GC authorizes the rules and requirements to avail public hunting at PTA to ensure these activities are aligned with the military training mission and safety, security, and the protection of installation personnel, property, and resources.

c. PTA is absent of areas dedicated solely for recreational purposes (i.e., hunting, fishing, hiking, etc.). Public access to installation lands and its resources is controlled, and subject to safety and military security requirements. Recreational hunting opportunities made available to the public shall be announced via hunter notification through iSportsman and/or other PTA public notification(s) when hunts do not conflict with other installation needs. Hunting at PTA is a privilege, and not a right. USAG-P provides no guarantee for hunts or the presence of game on PTA.

d. By entering the installation, you consent to search and inspection of yourself and property by law enforcement personnel and the confiscation of personal property as evidence of suspected unauthorized activity. Any observed violations of these PTA Hunting Policy requirements must be immediately reported to the PTA Police at (808) 969-2429.

e. For emergencies, accidents, or lost persons call the PTA Police (808) 969-2429, PTA Fire Department (808) 969-2447/2448, or Range Control (808) 969-2455. Contact 911 for immediate emergencies, followed by either PTA Police, Fire Department, or Range Control.

4. Hunter Responsibilities.

a. PTA Hunting Permit Requirements. All hunters shall have or complete the following:

- (1) Step 1: A Hunter Education Card, see para 4.b. below.
- (2) Step 2: A HI State Hunting License, including purchased HI State stamps for the desired game, see para. 4.b. below.
- (3) Step 3: An iSportsman Account. See Appendix A for iSportsman account instructions.
- (4) Step 4: PTA Safety Briefing and Quiz. Review the safety video and pass the quiz on the PTA iSportsman website. The safety brief and quiz must be completed each hunting season.
- (5) Step 5: A Background Check. Clear a criminal history check, see para 4.c. below.
- (6) Step 6: A Firearms Validation. Firearms are permitted only for game bird hunters; firearms are prohibited on all mammal hunts. All firearms must be registered with the PTA Police, see para 4.d. below.
- (7) Step 7: PTA Hunting Permit. Purchase a hunting permit online through the iSportsman web service.

b. Hunter Education Card and HI Hunting License: Hawaii State law requires the completion of an accredited hunter education class. Obtaining a HI State Hunting License fulfills this requirement. For HI residents, a HI State hunting license can be purchased online at <https://hunting.ehawaii.gov/hunting/license.html> at the HI State Division of Forestry and Wildlife (DOFAW) offices in Hilo and Waimea, or at select vendors in Hilo and Kona. For non-residents, a valid out-of-state hunter education card and a HI State letter of exemption are required to purchase a HI State hunting license. Contact the HI Hunter Education Program (808) 887-6050 for more information.

c. Background Check: Individuals with a U.S. government-issued Common Access Card (CAC) may have the background check waived by contacting a Conservation Law Enforcement Officer (CLEO). For all others, the background check is initiated after an applicant registers in iSportsman and completes the safety brief. A background check validation will be added to the applicant's iSportsman account once he/she clears the background check. Individuals who do not clear the background check will be denied access to PTA and may request exception to policy from the PTA GC. All PTA Permits require this background check validation, which expires annually on June 30th. Note: The annual background check process is automatically completed for applicants who purchased permits in the previous permit season.

d. Firearms Registration: All hunters that use firearms on PTA must register the weapon with PTA Police for use on the installation. To register a firearm, a hunter must complete and submit the "Pohakuloa Army Training Area Registration of Personal Firearms" form to the PTA

Police fax number (808) 969-2432, email [dod.pta.list.pta-hunter-registration@army.mil](mailto:dod.pta.list.pta-hunter-registration@army.mil), or mail to:

U.S. Army Garrison, Pohakuloa Training Area  
ATTN: Conservation Law Enforcement Officer  
P.O. Box 4607  
Hilo, Hawaii 96720

The firearms registration form is available to download from the PTA iSportsman website. Once your firearms registration information has been reviewed and approved by the CLEO, the hunter's iSportsman account will be updated with a firearm registration validation. Game bird hunters will not be able to purchase a game bird permit without a firearm registration validation. Firearms owners are required to notify the CLEO of any firearm registration information changes (i.e., sale or ownership change), otherwise the firearm information on file with PTA Police will remain unchanged without the need for additional registration.

e. Hunters should check iSportsman or other PTA media notifications to receive the latest information or updates for proposed hunts. Hunters are encouraged to carry a cell phone while hunting on PTA with the following contact numbers to readily navigate in hunting units, access updates, report issues, or call for help if needed:

- (1) PTA Police: (808) 969-2429
- (2) PTA Fire Department: (808) 969-2447/2448
- (3) Range Control: (808) 969-2455
- (4) PTA CLEO: (808)351-2368 or (808) 421-9613

f. Hunters will review available maps, avoid all off-limits area, and stay within the boundaries of opened hunting units, keeping all gates secure (shut). Do not enter any fenced areas unless permitted. Report any damaged fences or open gates to the PTA Police.

g. iSportsman. Hunters will utilize iSportsman to make reservations, check in/out of hunts, identify available parking areas, and report harvested game. Hunters must stay within the hunting units they are checked into. Hunters will accurately report all game harvested and must check out by the designated closure time before departing PTA.

h. Right-of-Way. Hunters will yield the right-of-way to any military personnel conducting training, or PTA personnel conducting work activities (maintenance, construction, management) while on the road or shoulders enroute to or within an open hunting area. The speed limit to pass around Soldiers/personnel is 5 mph. Report any encounters or conflicts with training units or PTA personnel immediately to the CLEO.

i. Wounded Game. Hunters shall make every effort to track and recover wounded game. Contact the CLEO when searching for an animal to request permission to remain in the area beyond the designated closure time to recover the wounded animal.

j. Hunting with Dogs. Dogs may be used for game bird hunts only. Any dog used for hunting must have collars and identification tags bearing their owner's name and contact information. The owner shall comply with all HI State and County dog licensing requirements.

USAG-P shall not be held responsible for the loss, death, or injury of dogs that occur while hunting at PTA. Report any lost dog(s) to the CLEO and help return any found dog(s) to its owner or take it to an animal shelter.

5. Safety.

a. **Blaze Orange:** During game bird hunts all personnel shall wear an exterior garment (shirt, vest, jacket, or coat) made of commercially manufactured, solid blaze-orange material or mesh with a maximum mesh size of one-eighth inch. Other types of camouflage orange garments are prohibited. When carrying game or wearing a backpack, the blaze orange on the upper torso must be visible from both front and back.

b. **Safety Zones:** Safety zones may be traversed but hunting is not permitted:

(1) Within 200 yards of the cantonment, fuel storage area, and Bradshaw Army Airfield perimeter fence.

(2) Within 50 yards of any installation or hunting unit perimeter roads (paved or gravel). Note: Gravel roads within a hunting unit are not subject to this restriction.

(3) Within 50 yards of any building structure, improvement, or equipment.

c. **Safe Distances:** Hunters shall consider the presence of other hunters during hunts and will maintain safe distances to avoid injuring others.

d. **Evacuations:** Any evacuation ordered is to protect hunters in the event of a major issue or emergency (i.e., training, fire, storm, etc.). Hunters will immediately abandon a hunt when:

(1) Upon contact with any military personnel engaged in training. Contact a CLEO to help deconflict overlapping military and hunter interactions.

(2) Directed by the CLEO or other law enforcement personnel.

(3) Notified by automated call, text, or email of area closure.

e. **Safety Equipment:** PTA is a remote and rugged location with limited emergency response resources. Hunters shall come prepared and be provisioned to address emergencies or other issues while hunting. Hunters are encouraged to carry a first aid kit, flashlight, whistle, adequate water, food, personal protective equipment, sun/wind/rain protection, and cell phone for emergencies.

f. **Unexploded Ordnance:** All hunting units are in active military training areas (TAs) that may have unexploded ordnance (UXO). If you should discover UXO while hunting, do not touch or disturb the UXO. If you did not drop it, do not pick it up. Mark the area around the UXO, not the UXO itself, and report it to the CLEO or Range Control.

g. Wildfire Prevention: No smoking or open flames are allowed in any hunting unit. Do not drive or park on tall/dry grass/vegetation to avoid starting a fire with the vehicle's catalytic converter. Immediately report any observed fire to PTA Fire, CLEO or Range Control.

#### 6. Weapons Requirements and Prohibitions:

a. Authorized Weapons: Possession and/or use of firearms on the installation is prohibited unless authorized by the GC (i.e., PTA Hunting Permit). Permitted hunters may only use shotguns and archery equipment for hunting on PTA. Rifles, muzzleloaders, and handguns are prohibited. Crossbows for use by Disabled Hunters only.

b. Registered Firearms: All firearms transported and used on PTA must be registered. No person convicted of a felony (see para 1 ref. e) or convicted of a misdemeanor crime of domestic violence (see para. 1, ref. f) shall possess any firearm at PTA.

c. Transporting Weapons in Vehicles: Weapons transported in vehicles must be encased or broken down, unloaded, and secured in the trunk. For vehicles without a trunk, firearms will be encased in a container and carried in a manner that is not be readily accessible to the driver or passengers.

d. Discharging a Weapon: Discharging a firearm or weapon for any purpose other than hunting is prohibited.

e. Shooting from Vehicle: Shooting from a vehicle is prohibited with exceptions granted for Disabled Hunters upon request.

f. Road Hunting: Driving on approved PTA roads and trails for any purpose other than commuting to/from an authorized parking area is prohibited. The CLEO will stop vehicles driving in a manner that appears like searching for wildlife.

g. Blinds: Temporary, portable (pop-up) blinds may be used when hunting game mammals or during the spring turkey season and must be removed daily. Permanent blinds or tree stands are not allowed. No cutting or removal of vegetation (trees, shrubs, groundcover) is allowed.

#### 7. Restricted Areas and Prohibited Activities.

These restricted areas and prohibited activities are specific to PTA and may differ from HI State and County requirements.

a. Restricted Areas. Restricted areas may be subject to change at any given notice and will be annotated in PTA iSportsman. An annex may be used for additional restricted areas. Areas that remain off limits and prohibited to hunters and hunting include the following:

(1) The Impact Area

(2) FOB Warrior/Cooper Airstrip in the Humu'ula Hunting Unit (TA-3).

(3) Hunters shall not enter the 100-yard buffer zone between the Humu'ula and State Hunting Unit A boundary (TA-4).

(4) Ammunition Supply Point (ASP) and a 100-yard buffer zone around the fenced facility (TA-5 and TA-6).

(5) Ammunition Holding Areas (TA-6).

(6) Hunters shall not enter the 100-yard buffer zone between the Menehune and State Hunting Unit A boundary in TA-6.

(7) The rock quarry in the Ahi Hunting Unit (TA-13).

(8) Any cave or historical site and any fenced areas identified as "Environmentally Sensitive".

(9) New Parker Ranch Agricultural Grazing Lease Area in the KMA 1-3 Hunting Units. PTA hunters shall avoid the 50-yard buffer zone between the new Parker Ranch Ag Grazing Lease Area, see Figure 1. Note: The Parker Ranch Ag Grazing Lease Area will eventually be fenced/demarcated but is currently unfenced. Hunters are responsible for knowing their location within KMA 1-3 Hunting Units and avoiding the lease area.

b. Trespass/Poaching: Hunters found in restricted areas or poaching will be subject to administrative action and/or prosecution. All equipment (weapons, vehicle, etc.) in the individual's possession may be impounded. Report violators to the PTA Police.

c. Alcohol and Drugs: Alcohol and illegal drugs are strictly prohibited at PTA. No person shall possess or be under the influence of any intoxicating substance.

d. Littering and Dumping: Collect, remove, and properly dispose of any trash/waste generated while hunting.

e. Photography and Video: For national defense security reasons, do NOT photograph, video, post or tag online any PTA structures/facilities/gates, vehicles/equipment, military personnel or training operations. Violators can be subject to federal criminal prosecution.

f. Commercial Guides: No guiding, assisting, or directing other hunters for monetary or other compensation.

g. Removal of Live Animals: No trapping, capturing, or removal of any live game or other animal is allowed.

h. Government Property: Do not enter, disturb, damage, deface, or collect any Government property at PTA, including buildings, range structure, sign, equipment, materials, ordnance, munitions, cultural resources/sites, natural resources, plants, minerals (rocks, gravel, soil, etc.) or remnant parts of animals.

i. Artifacts: No excavation or digging is allowed at PTA. Collection of any artifacts (i.e., old bottles, etc.), including cultural artifacts, and/or disturbance of any historic feature related to past human activity. Violators can be subject to both the civil and criminal penalties under the ARPA, see para 1. ref c.

j. Threatened or Endangered Species: No harassing, harming, pursuing, hunting, shooting, wounding, killing, trapping, capturing, or collecting any federally-listed plant or animal species at PTA. Violators can be subject to both civil and criminal penalties under the ESA, see para 1. ref b.

#### 8. Vehicle and Parking Requirements:

a. All Hunter privately-owned vehicles (POVs) entering PTA must have valid insurance, vehicle registration and safety sticker. A printed copy of all occupants' PTA permit must always be visible on the vehicle dash while on base.

b. Transit Travel: Driving on PTA roads not designated for hunter access is prohibited. Stopping, scouting, or assisting other hunters by herding game animals with a vehicle is prohibited. Riding in the back of a pick-up truck is also prohibited.

c. Parking Areas: Vehicles must park within marked designated parking areas and shall not block any gates or trails. Parked vehicles must be visible from the road. Improperly parked vehicles may be removed at the hunter's expense. Any vehicle that is used for hunting or parked in any hunting area must be registered in iSportsman.

d. Vehicle Towing: Vehicle operation and parking at PTA is at the owner's risk. If a vehicle becomes stuck or breaks down and towing is needed, owners are responsible for removing their vehicles and any related costs. The Government does not provide towing assistance.

e. Prohibited Vehicles: Motorcycles (off road), mopeds, motorized bikes, and all types of off-highway vehicles (OHVs) (i.e., Polaris Ranger, John Deere Gator, etc.) may not be used while hunting.

#### 9. Violations:

a. Any person (hunter) found engaged in an unauthorized or prohibited activity will be cited by PTA or State CLEOs and be subject to immediate suspension from hunts at PTA and the penalties detailed in Appendix B. Violators can be subject to having their PTA hunting privileges suspended or revoked, prosecution, and fines under applicable regulations.

b. Immediate suspension: Any hunter cited for any policy or applicable regulation violations by PTA or State CLEOs shall be immediately suspended from hunts at PTA and may have hunting privileges suspended for up to 45 days while their case is adjudicated

#### 10. PTA General Hunting Information.

a. Hunting Seasons, Days, and Hours: PTA hunting seasons for game birds, turkey and mammals follows the State's established game season schedule, see para. 1 refs. l-n. Hunts



are typically scheduled for Saturdays and Sundays, and on select federal holidays when supported. Hunting hours will vary and be announced prior to hunts. Information on proposed hunts at PTA is published on iSportsman.

b. Hunting Units: PTA has re-defined eight (8) hunting units (total 27,442 ac):

(1) Humu'ula. TAs 1 – 4 (2,952 ac). Game mammal and game bird.

(2) Menehune. TAs 5 and 6 (1,659 ac). Game mammal only.

(3) Ahi. TAs 9, 12 – 16 (4,305 ac). Game mammal and game bird.

(4) KMA 1, 2, and 3. (15,618 ac). Game mammal and game bird.

(5) Turkey 1 and Turkey 2. TAs 10-11 and parts of TA 2 (2,908 ac). Turkey hunting.  
Note: Areas closed until further notice.

c. Bag Limits: The bag limits for game harvested from PTA will be established prior to posted hunts and will be managed by PTA iSportsman program, on a hunt-by-hunt basis, depending on available resources.

(1) Game Birds: Bag limits will follow State prescribed bag limits for all game bird species.

(2) Game Mammals: 1 sheep, 1 goat and 1 pig per hunter, per day. Limit may be changed (Ref. 1 n.) for any hunt and specified in the announcement.

d. Disposition of Game: Handling, processing, and transport of harvested game at PTA:

(1) Game Birds: The fully feathered head of any game bird shall remain attached to identify sex and species.

(2) Game Mammals: Hunters may debone harvested game mammals in the field. Process game and move the carcasses away from trails, roads and parking areas.

e. Youth Hunters:

(1) Definition. A hunter between the ages of 10-15 with a valid HI State hunting license. Youth hunters are eligible for all regular and special youth only hunts for the duration of their permit. Special youth-only hunts at PTA may be offered but are not guaranteed for any permitting season, see para. 11 d below.

(2) Adult Supervision. Youth hunters must be under the direct supervision of an adult, age 18 and above, who is in possession of the appropriate HI State hunting license and PTA permit. Direct supervision is defined as being within sight or hearing of an adult, aged 18 and above. During turkey season, youth hunters must stay within 10 yards of the adult supervisor.

(3) Check In/Out and Harvest Reporting. Youth hunters must check in and out as regular hunters, and report game harvested.

(4) Permits. Youth Permits are available for Youth Archery Mammal and Youth Game Bird (Shotgun).

f. Senior Hunters:

(1) Definition. All hunters aged 65 and above have a valid HI State hunting license. Senior hunters are eligible for all regular hunting opportunities and any special senior hunting opportunities offered for the duration of their permit.

(2) Permits. Senior Permits are issued separately for both Senior Archery Mammal and Senior Game Bird (Shotgun).

g. Disabled Hunters:

(1) Definition. A Disabled Hunter is defined as a hunter who has an impairment that substantially limits one or more of that person's major life activities.

(2) A Disabled Hunter validation will be added to an account by presenting a Special Interim Permit issued by the state. Contact a CLEO for assistance in obtaining the validation.

h. Hunter Assistants: A hunter assistant is a person who accompanies a hunter and assists by carrying game or unloaded firearms or archery equipment. Hunter assistants may not have ammunition or arrows in their possession and must possess a valid PTA permit.

i. Special Hunts: Special Hunts may be held at PTA for select groups on federal property, as appropriate, with coordination and approval from the USAG-P GC. Examples of Special Hunts for select groups include hunts for Active Duty, Guard, and Reserves military members, disabled veterans, or other groups. All Special Hunt participants must comply with PTA Hunting Policy requirements. Contact the policy proponent for Special Hunt requests, see para. 13.

## 11. Permit and Fees.

Due to physical security and safety requirements for military installations, all persons accessing PTA must possess a PTA permit. PTA permits expire on June 30th each year. Permit entitlements and associated fees are as follows:

a. PTA Combo Hunting Permit (Mammal and Bird): Allows hunters aged 16-64 access to PTA for Game Mammal, Game Bird, and Spring Turkey hunts. \$50

b. PTA Game Mammal Hunting Permit: Allows hunters aged 16-64 access to PTA for Game Mammal hunting ONLY. Game mammal hunts are archery only. \$30

c. PTA Game Bird Hunting Permit: Allows hunters aged 16-64 access to PTA for Game Bird hunting ONLY during the fall Game Bird season and the spring Turkey season. Note: The State of Hawaii requires special tags for the spring Turkey season. \$30.

d. PTA Youth and Senior Hunting Permits: Allows youth hunters aged 10-15, and Senior hunters, age 65 and over, access to PTA for Game Mammal, Game Bird, and spring Turkey hunts. No permit fee.

e. PTA Hunter Assistant Permit: Allows individuals to accompany and assist permitted hunters with game retrieval and processing. Hunter Assistants may not actively participate in any hunting activity or possess a loaded weapon or ammunition. No permit fee. Contact the CLEO for this permit.

f. PTA Guest Observer Permit: This allows non-hunters that do not possess a hunting license and will not assist or engage in any hunting activity to accompany a hunter. This permit is appropriate for youth age under 10 or others that will strictly observe and not participate in the hunt in any way. No permit fee. Contact the CLEO for this permit.

g. Special Permits: Special permits may be made available to address management needs as they arise. Permit fees TBD.

12. Expiration Date. This policy memorandum remains in effect until rescinded or superseded in writing.

13. Proponent. USAG-P, Directorate of Public Works, Natural Resources. Points of contact for this PTA Hunting Policy is Ms. Tiana Lackey at (808) 787-7814 or [tiana.m.lackey.civ@army.mil](mailto:tiana.m.lackey.civ@army.mil) and Mr. Isaih Reynolds at (808) 315-1545 or [isaih.reynolds@colostate.edu](mailto:isaih.reynolds@colostate.edu).

3 Encls

1. Appendix A
2. Appendix B
3. Figure 1 – Map

TIMOTHY L. ALVARADO  
Lieutenant Colonel, U.S. Army  
Commanding

**Appendix A.**  
The Pohakuloa Training Area iSportsman User's Guide

iSportsman is a commercial web service used at PTA to execute and administer its hunting program. All users must create a user profile on the PTA iSportsman website (<https://pta.isportsman.net>). Unregistered personnel will not be allowed access to PTA. Registration and permit purchases must be completed online; however, other service features are available via phone at the PTA iSportsman Line at (844) 232-0506. It is your responsibility to read and familiarize yourself with iSportsman service features and procedures, including any updates subsequently published. The following steps must be completed via the PTA iSportsman website:

a. User Profile and Account Setup. Prospective hunters must register and create a user profile in iSportsman. Account information including, but not limited to name, date of birth, physical and mailing addresses, and payment information is collected and encrypted on a third-party commercial server. The user account setup includes a waiver of liability acknowledgement.

b. Validations. Validations are pre-requisites for obtaining a PTA hunting permit. Additional information for acquiring validations is available on the website.

1. Safety Briefing. All hunters must complete the Safety Briefing located on your Account page under the My Safety Briefs link. The briefing covers hunter safety, UXO protocols, natural and cultural resource management information, and general personal conduct guidelines. Each hunter must pass the quiz to receive the Safety Briefing validation. Upon successful completion of the quiz, your account will be awarded validation.

2. Criminal History Check. Everyone must pass a criminal history (background) check to access PTA. You must ensure the personal information you enter when creating your iSportsman account is accurate because it is used to process your background check. The average turnaround time for a background check is 4 to 6 weeks. Call the CLEO for questions regarding background checks. A driver's license or government issued ID will be required to verify hunters over the age of 16 years old. Documents for account verification may be sent by email to [dod.pta.list.pta-hunter-registration@army.mil](mailto:dod.pta.list.pta-hunter-registration@army.mil) for CLEO approval.

3. Firearms Registration. All firearms transported and used onto PTA for hunting must be registered with the PTA Police. A link to the registration form, and instructions for completing your firearms registration process can be found on the Registration page of the website. Your registration must be approved prior to entering PTA with any firearm.

4. Disabled Hunter. Hunters that qualify as disabled will be issued a Disabled Hunter validation.

c. Permits. All PTA hunting permits must be purchased through the iSportsman website with a credit card. Cash, check, or other payment forms are not available. Information on permit types and fees are located on the Permits and Fees page of the website.

d. User Features. The following features may be accessed by either mobile device or desktop:

1. Finding Open Areas and Hunting Information. Use iSportsman to view notices for available hunting opportunities offered and any special conditions. Open areas are displayed in the Area Status link by selecting the date(s) up to 5 days in advance.

2. Reserving a Hunting Spot. Hunting reservations must be made through the iSportsman system; Call in reservations are not accepted. Reservations can only be made the day prior for a hunt the next day. To make a reservation, sign on to iSportsman prior to 6pm the day before the hunt. Click "check-in" to show the option to reserve a spot. Refresh the checkin/checkout page exactly at 6pm to activate reservation prompt to be available. Hunters need to navigate through all reservation pages. Do not stop until you get a page that confirms the reservation. A reservation will hold your spot for 1 hour after the opening time of the hunt.

3. Hunter Check In. All hunters with confirmed reservations are required to check into prior to commencing a hunt. To check IN:

(a) Log into your iSportsman account and select "Check-in/Checkout".

(b) Choose the desired Activity from the available options.

(c) Select the desired Area and the corresponding parking area you will be using.

(d) Select "Agree" to the Checkout Time Acknowledgement (you cannot proceed without doing so). Other Acknowledgements may appear depending on the area and/or activity you are checking in for. You must agree to complete one to finish the check-in process.

(e) Select "Confirm Check-in" to finish the check-in process.

4. Hunter Checkout and Harvest Reporting. Every hunter must individually check out of a hunt and accurately report game harvested on PTA in the iSportsman system. To check OUT and report game harvest:

(a) Log into your account and select "Check-in/Checkout".

(b) Select "Yes" or "No" to report any game harvested. If Yes, enter the type and number of species taken. Review and ensure information is correct.

(c) Optional - Hunters are encouraged to provide feedback on your hunt.

(e) Select "Confirm Checkout" to complete your checkout process.

Hunters that fail to check out by the designated end time will receive an auto-generated reminder from iSportsman to complete the checkout procedure.

AMIM-HIP-PE

SUBJECT: Policy Memorandum for Hunting at PTA

5. Occupancy Display. Registered hunters have access hunt information in real time, including the number of reservations placed in a hunting unit and the number of hunters checked in. Use the Area Status page from the Areas drop down on the home page help inform you of your hunting options.

6. Interactive Map. Mobile devices users can navigate PTA with the Interactive Map feature (also is Area dropdown), which shows your location in real time. You must logout of your account and enable Location Services on your device for the feature to work and access the map. Use this feature to help find or report your location to others (i.e., CLEO, emergency responders, Range Control, etc.).

**Appendix B.**

Suspensions and Revocations of PTA Hunting Privileges.

A suspension of PTA hunting privileges is an administrative penalty independent of any judicial or punitive action taken at the appropriate state or federal jurisdictional level. Suspensions for multiple offenses are additive and may result in permanent revocation of privilege if suspensions exceed a year. Long-term suspensions receipt of official notification from the PTA Garrison Commander. All penalties may be appealed through the PTA Garrison Commander,

VIOLATION/OFFENSE	PENALTY
Persons with 3 or more suspension violations within 5 years.	Permanent Revocation
Killing, harassing, collecting, or otherwise taking protected, threatened, or endangered species, or intentionally disturbing protected, threatened, or endangered species or their habitats.	Permanent Revocation
Hunting while privileges are suspended.	Permanent Revocation
Hunting with an unauthorized or illegal weapon and/or ammunition.	Permanent Revocation
Possession or consumption of alcohol or illegal drugs while on PTA.	Permanent Revocation
Carrying of a concealed weapon.	Permanent Revocation
Camping or fire(s).	5 year Suspension
Hunting from range targets, structures, and equipment.	2 year Suspension
Failure to cooperate or comply with Federal or State Law Enforcement Officers while in execution of their duties.	2 year Suspension
Failure to report a harvested mammal.	12 month Suspension
Overharvest/unauthorized take or harvesting game identified as closed (Out of Season).	12 month Suspension
Hunting without a valid Hawaii license or stamp.	12 month Suspension
Hunting without a valid PTA permit.	12 month Suspension
Hunting before or after hours.	12 month Suspension
Damaging federal property.	12 month Suspension
Smoking in an area designated as no smoking.	12 month Suspension
Entering a closed training or restricted area	Up to 12 month Suspension
Use of a vehicle(s) to intentionally block or corral game mammals.	Up to 12 month Suspension
Littering or depositing debris on PTA.	Up to 12 month Suspension
Failure to complete hunter check-in or check-out requirements.	Minimum 6 month Suspension
Multiple safety or procedural offenses.	Minimum 6 month Suspension
Operating vehicles off established or authorized roadways.	Minimum 6 month Suspension
Transporting a loaded or uncased weapon in or on a vehicle.	Minimum 6 month Suspension
Violating PTA Regulation procedures or restrictions not specifically listed above.	Minimum written warning and may involve suspension or permanent revocation

Figure 1. Hunting units and parking locations at Pohakuloa Training Area.

